



Introduction to your website profile

The bibbulmuntrack.org.au website is more than a 'brochure' site. It is integrated with a large contact database, event booking system, online shop and more.

The database includes BTF members, volunteers, event participants and other contacts. As a contact, you have a personal account (or 'profile') on our database. This is updated (or created) by the Volunteer Manager when you become a volunteer.

Your online profile

Your online profile contains information relating to you and your volunteer role/s. The *username* of your profile is the email address you have given us. You will also need to create a password.

Logging into your profile is easy. However, if you are not sure how, or it is your first time, then visit the Website Help page at www.bibbulmuntrack.org.au/contact/website-help/.

Once you have logged in, you should see your account dashboard as pictured below. This gives you a summary of your interaction with the Foundation, including your membership details if you are a financial member of the BTF, your volunteer role details, your purchase history and details about any registered end-to-end walk.

Particular elements found on the account dashboard will be useful to you as a volunteer. These are circled in the image below.

Account

Dashboard **Edit Profile** Change Email/Password Purchase History Events More Options ▾

Dumby Account
Bibbulmun Track Foundation members enjoy many benefits including a 10% discount on all merchandise as well as Event discounts. Learn how to [become a member](#).
[Become a Member](#)

[Edit Personal Profile »](#)
[Change Email/Password »](#)

Assistance: Office - General , Maintenance - Sectional , Special Projects
Type: Team Leader
District: Perth Hills
Track Section: (TS020) Intersection
Cooke Rd/Powerline Rd to Pike Rd 020
Allocated campsite: Nerang Campsite

[Add New End-to-End »](#)

[View Volunteer Profile »](#)
[Go to Volunteer Portal »](#)
[Request Change »](#)

Your latest shop purchases:
Invoice #32599 (16 Jan 2024) - \$55.00 (Paid)

Your Upcoming Events:
You don't have any upcoming events.
Check out our [Calendar of Events](#) and join us out on the Track soon

Your account dashboard

‘Edit profile’ tab

Click on this tab to view or change your contact details.

Please keep your details up to date so we may support you as well as possible.

All the fields with an asterisk must be completed.

Click **Submit** once you are done.

Your contact details

DashboardEdit ProfileChange Email/PasswordPurchase HistoryEventsMore Options

Edit Profile

If you wish to change your email or password, please use the [Change Email/Password form](#).

Name and Contact Details

Firstname *
Dumby

Lastname *
Account

Email
contact_STbKn@bibbulmun-noemail.org.au

Address Details

Street Address*
1 This Street

Street Address (cont.)

Suburb/Town/City *
EVERYWHERE

State *
WA

Postcode *
6005

Country *
Australia

Preferred Phone Number *
1234 567 890

Alternative Phone Number

Subscriptions

☒ Subscription - Bibbulmun Bytes Email Newsletter

☒ Subscription - Calendar of Events monthly e-news

Organisation

☐ Is the account for an AO or WFB?

If an AO or WFB, full organisation name

Position
Eg "owner"

Personal Information

Correspondence name *
Please enter full name or the name of the organisation if you are joining as an Affiliated Organisation or Walker Friendly Business.
Dumby Account

Gender *
☒ Male or Man
☐ Female or Woman
☐ Non Binary
☐ Other

Month & Year of Birth
We only collect your month and year of birth, not your full date of birth.
August 2025

Profile Photo (Max size: 2MB)
Choose File No file chosen

Submit

‘View Volunteer Profile’ link

Click on the link to check your **Volunteer Profile**, which gives more detailed information about your volunteer status, role/s, maintenance section (if you have one), emergency contacts and vehicle details.

Note that you can only view these details; contact the Volunteer Manager to make any changes.

Maintenance volunteers: in the Track section details, click on **Map** to display the start and end points of your maintenance section within Google Maps.

Your Volunteer Profile

DashboardEdit ProfileChange Email/PasswordPurchase HistoryEventsMore Options

Volunteer Profile

Should you need to make a change to the information below, please [contact](#) the office.

Status

Status	Approved
DBCA Registered	Yes
Date Registered as Volunteer	8 August 2025

Assistance

Type	- Office - General - Maintenance - Sectional - Special Projects
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Track Maintenance Information

Type of Maintenance Volunteer	Team Leader
Track Section	- Intersection Cooke Rd/Powerline Rd to Pike Rd 020 (8 km) - Start Point (-32.435478, 116.322862) (Map) - End Point (-32.462153, 116.382248) (Map) - District: Perth Hills - Access Point:
Allocated Campsite	Nerang Campsite

Emergency Contacts

No	Full Name	Relationship	Address	Phone
1	John Account	Son	1 This Street, Everywhere	1234 567 890
2	Jane Account	Wife	1 This Street, Everywhere	1234 567 890
3				

Vehicle Details

No	Make	Model	Year	Registration	Colour	Notes
1	Toyota	Landcruiser	2025	1BIBB 123	White	

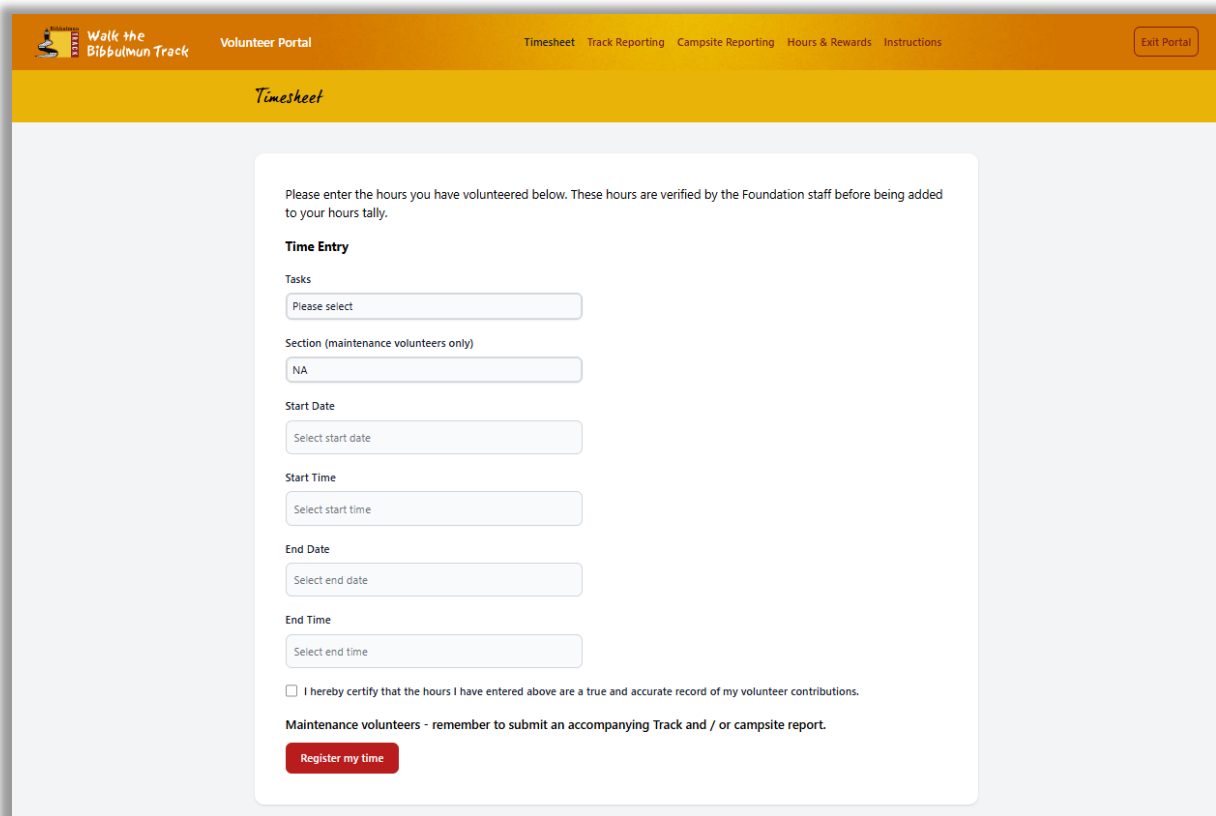
‘Volunteer Portal’ and ‘Go to Volunteer Portal’ links

Click on either link to be redirected to the *Volunteer Portal* (a separate website page, which will open in a new browser tab). Only currently registered volunteers have access to the portal.

The portal is the site where you:

- Submit your volunteer hours
- View your previous timesheets
- Lodge Track and campsite inspection reports
- View previous reports for any Track section or campsite
- Edit previous reports which have not yet been Processed

Please refer to ***Volunteer portal instructions.pdf*** for all the details you’ll need on engaging with the portal.



The screenshot shows the 'Volunteer Portal' interface. At the top, there is a navigation bar with the 'Walk the Bibbulmun Track' logo, the text 'Volunteer Portal', and links for 'Timesheet', 'Track Reporting', 'Campsite Reporting', 'Hours & Rewards', and 'Instructions'. An 'Exit Portal' button is in the top right corner. Below the navigation bar is a yellow header with the word 'Timesheet' in a script font. The main content area is a light gray box containing a white form. The form has a heading 'Please enter the hours you have volunteered below. These hours are verified by the Foundation staff before being added to your hours tally.' followed by the section title 'Time Entry'. The form includes several input fields: 'Tasks' (with a dropdown menu showing 'Please select'), 'Section (maintenance volunteers only)' (with a dropdown menu showing 'NA'), 'Start Date' (with a dropdown menu showing 'Select start date'), 'Start Time' (with a dropdown menu showing 'Select start time'), 'End Date' (with a dropdown menu showing 'Select end date'), and 'End Time' (with a dropdown menu showing 'Select end time'). Below these fields is a checkbox with the text 'I hereby certify that the hours I have entered above are a true and accurate record of my volunteer contributions.' and a note for 'Maintenance volunteers - remember to submit an accompanying Track and / or campsite report.' At the bottom of the form is a red button labeled 'Register my time'.

The Volunteer Portal