

Contacting BTF staff

Are you aware that each BTF staff member has a specific, personal email address?

Your communication or query will go directly to the relevant person when you select the most appropriate address. The response back will be more prompt, and any issues will be actioned more efficiently.

If you would like to have each address on hand to easily choose the correct recipient, we suggest you include them in your email account contacts/address book.

Your main contacts are likely to be:

For emails relating to...	Contact staff member...	Email address
General enquiries or information about the Track or the Foundation.	Office reception volunteers: Various	friends@bibbulmuntrack.org.au
Your volunteer role: <ul style="list-style-type: none">• Registration• Placement details• Induction and general training• Ongoing activity• Timesheets• DRA permits• Attendance at volunteer events (maintenance Field Days, volunteer recognition)	Volunteer Manager: Helen Grimm	volunteer@bibbulmuntrack.org.au
Campsite resources: <ul style="list-style-type: none">• Logbook or register• Notice about supporting the BTF• Flora and Fauna factsheets• Indigenous Cultural Interpretation booklet		
Maintenance technicalities: <ul style="list-style-type: none">• How to handle particular issues on your section• Borrowing our electric tools• Technical training	Maintenance Manager: Andrew Chiswell	trackworks@bibbulmuntrack.org.au
Reporting: <ul style="list-style-type: none">• Providing photos to go with reports• Responding to requests for further information	Maintenance admin (MAdmin) volunteers: Various	maintenance@bibbulmuntrack.org.au
Reimbursement requests (e.g. for campsite accessories)	Office Manager: Vanessa Huesges	admin@bibbulmuntrack.org.au

Our other staff members – Executive Director Linda Daniels, Events Manager Steve Sertis and Marketing Manager Justin Macatangay – also have specific BTF email addresses.

If you have any questions about the most appropriate contact person for anything, please ask Helen (on volunteer@bibbulmuntrack.org.au, of course!).